

# Wallace Community Services District

## Board of Directors Meeting Minutes

January 18th, 2023

**Attendees:** Eric Baysinger, Steve Matin, Mike Jones  
**Absent:** None  
**Staff:** GM Barbara Kascht

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
1. Call to Order	Call to order at: 7:04 PM	Quorum established.	Steve Martin
2. Public Comment	Ms. McKeever commented that she was happy with the new website and the quick reply she received to her emails from Steve. Ms. Brager asked about curbing and the catch basing below her house. Mike gave an update that the catch basin will be brought up to street level like those on South Wallace Lake Dr. and would investigate the curbing.	None	
3. Approval of Minutes (Action)	Minutes for 11/16/200 were on the agenda. Motion was made to add 12/21/2022 and was approved. Both minutes were approved.	AYES: 3 NOES: 0 ABSENT: 0	Steve Martin
4. Approval of Bills (Action)	Bills were discussed and approved. In reviewing the bills Steve brought up that John D Reiner was still listed at the state water board as a non-primary owner of our water rights. A motion was added to remove Mr. Reiner and was passed.	AYES: 3 NOES: 0 ABSENT: 0	Steve Martin
5. Discuss with the Bank regarding online business banking	Steve confirmed that Bank of the West can't provide online banking to a public agency using our current bank account. We would have to switch to their treasury accounts department in which we would incur fees for every transaction we make. Steve reached out to the California Special District Association to see if there were any regulations preventing a bank to offer online services to our district and they replied there were none.	None	Steve Martin
6. Bank Discussion (Action)	Bank of the West no longer can provide the kind of financial resources that we need. To improve our reputation in the community as a viable district to do business with Steve proposes that we look at Five Star Bank as our new bank. Steve provided information of what services Five Star Bank can provide and followed up with references. Mike agreed that the services were impressive but wanted to take a step back to make sure that the WCSD had written policies in place that meet the requirements of our SDRMA insurance policy regarding fraud. The motion to move	None	Steve Martin

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
	forward with switching banks was tabled until the next meeting giving the board time to write policies and research the move further.		
7. <b>Convert accounting program from desktop to a cloud based solution.</b>	Barbara was given the approval to make the transition from QuickBooks to Patriot Accounting and Payroll software when the current license expired.	None	Steve Martin
8. <b>Audit Reports: Finalize review of the audits and vote to submit to the County as required.</b>	Motion to approve the audits and submit to the county was made and approved.	AYES: 3 NOES: 0 ABSENT: 0	Steve Martin
9. <b>Update on open/pending projects</b>	Steve updated the board that moving our county funds to CLASS netted us \$309.22 in interest to date. The board thanked Larry Howen for suggesting we investigate this option. Eric and Mike updated the board on the catch basin and fencing projects already approved. Due to the weather the projects had to wait for a bit but are moving forward.	AYES: 3 NOES: 0 ABSENT: 0	All
10. <b>Correspondence</b>	None	None	All
11. <b>Directors Comments</b>	Mike stated that at the next meeting it would be good to have a full review of our insurance policy.	None	All
12. <b>Adjourn</b>	Due to availability issues, a motion was made and passed to postpone the meeting until the fourth Wednesday of the month. Next meeting will be held on February 22nd, 2023.  Adjourned at: 8:02 PM	AYES: 3 NOES: 0 ABSENT: Motion to adjourn	Consensus

Recorded by: Mike Jones Date: January 18th, 2022