

# Wallace Community Services District

## Board of Directors Meeting Minutes

May 15<sup>th</sup>, 2024

**Attendees:** Steve Martin, Linda McKeever, Ken Reed, Mike Jones, Eric Baysinger

**Absent:** Barbara Katsch

**Staff:**

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
1. Call to Order	Call to order at 7:01PM	Quorum established.	Board
2. Public Comment	<p>At this time members of the public may address the Board on any non-agenda item. Please keep your comment brief as no action can be taken on matters not on the agenda.</p> <p>A member of the district brought up concerns with the delays of having the minutes from the previous meeting captured and reviewed at the current meeting. Need to have a backup plan if the General Manager cannot do the minutes.</p>	None	Public
3. Approval of Minutes (Action)	Read and approve the Minutes of the past two recent regular meetings held on January 17 <sup>th</sup> , 2024, and March 20 <sup>th</sup> , 2024.	Minutes were reviewed and approved.	Board
4. The Board will review the current financial position and discuss/ approve currently presented bills. Also, hire Sensible Accounting to perform 2022-2023 Fiscal Year End Audit	<p>Bills were reviewed. Only one bill for \$50 to the church was outstanding.</p> <p>Steve Martin reviewed the financial accounts through April 30<sup>th</sup>, everything has been verified and reconciled. We are still generating over a thousand dollars a month in interest through our California class account. Steve contacted Sensible Accounting for the 2022-23 fiscal year end audit. Pricing should come in for \$600 or less.</p>	<p>Ken Reed made a motion to approve the bill. Mike Jones seconded the motion. The board voted unanimously to pay the bill.</p> <p>Mike Jones made a motion to hire Sensible Accounting at \$600 or less. Linda McKeever 2<sup>nd</sup> the motion. The board voted unanimously to approve.</p>	Steve Martin
5. Project Updates a. Front Gate Repair b. Front Gate Kiosk Upgrade	<p>a. Multiple quotes for the front gate repair were sought. Only 2 companies responded as of this meeting. The quotes were reviewed, and R&amp;S was selected.</p> <p>b. Ken generated drawings last meeting. They still need to be posted to the website. These are engineered drawings ready to send out for</p>	a. Ken Reed made a motion to accept the bid to fix the gate from R&S. Eric Baysinger 2 <sup>nd</sup> the motion. The motion was approved unanimously by the board.	Board

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
<p><b>c. Offices up for Election November 2024: Notice &amp; Resolution Documents</b></p> <p><b>d. Picnic Tables</b></p> <p><b>e. Fencing</b></p> <p><b>f. WCSD Annual Fee Increase</b></p>	<p>bids. Ken Reed has spoken with contractors that are interested in the project. We should be able to get bids back by the next meeting.</p> <p>c. Resolution 2024-2 authorizing the county to put on the November ballot offices up for election.</p> <p>d. Ken is going to submit some placement drawings for the picnic tables so the community can comment on. He suggested we plan a community day to clean up the proposed site. He has 3 benches and 4 tables for the community.</p> <p>f. Linda McKeever went over with the board the rules that we will need to follow to propose and vote on increasing the WCSD annual fee.</p>	<p>c. Steve Martin motioned to accept resolution 2024-2 and Ken Reed 2<sup>nd</sup> the motion. The board voted unanimously to approve.</p>	
<p><b>6. Director's Comments</b></p>	<p>Linda McKeever - At the last meeting there was a commentary about parking and towing people's cars. We don't have that legal right under any circumstances. The only legal right we have against somebody that is breaking the rules is to take them to court. It's not an overnight process.</p>	<p>None</p>	<p>Board</p>
<p><b>Adjourn</b></p>	<p>The board will adjourn the meeting. The next regular meeting will be on July 17, 2024</p>	<p>Meeting was adjourned at 7:58</p>	<p>Consensus</p>

Recorded By: Mike Jones Date: 7/16/2024