

Wallace Community Services District

Board of Directors Meeting Minutes

September 18, 2024

Attendees: Eric Baysinger, Mike Jones, Steve Martin, Linda McKeever, Ken Reed

Absent: None

Staff: Barbara Kascht

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
1. Call to Order	Call to order at 7:04 p.m.	Quorum established.	Board
2. Public Comment	<p>Larry Howen asked what is being done with the office trailer. Steve Martin explained trailer in process of being cleaned/repared in order to hold District meetings in the future. Pertinent documents have been digitized.</p> <p>Tamara advised someone is throwing garbage/alcoholic beverage containers at the stop sign on Turnstone. Eric Baysinger will take initial steps to monitor area.</p>	None	Public
3. Approval of Minutes (Action)	Agenda was updated to read, "Read and approve the Minutes of the most recent regular meeting held on 7/17/24". Ken Reed abstained from voting because he was not in attendance at the July meeting.	<p>Mike Jones moved to amend the agenda for the 5/15 approval of the minutes to read 7/17/2024, seconded by Eric Baysinger. AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0</p> <p>Eric Baysinger moved to approve the minutes as written, seconded by Mike Jones. AYES: 4 NOES: 0 ABSENT: 0 ABSTAIN: 1</p>	Board
<p>4. Financial Review & Bills for Payment (Action)</p> <p>a. Review and approve FY 2025 Budget</p>	Steve Martin reported that all accounts had been reconciled. Funds earmarked for road repair/replacement to be held in CA Class acct. Martin stressed necessity of having culverts cleaned out. Mike Jones spoke about road repairs and parking at the office trailer if needed. Ken Reed posed an alternate site for office trailer. Solly's restaurant also suggested as possible meeting location. Linde McKeever recommended to get everything in writing.	Steve Martin moved to approve the four checks discussed, seconded by Linda McKeever. AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0	

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
	Four bills were presented for payment – two payroll checks (September & October), church donation and R&S check for maintenance/repair work on back gate.		
5. Project Updates a. Front Gate Repair b. Front Gate Kiosk Upgrade c. Offices up for Election November 2024 d. Picnic Tables e. WCSD Annual Fee Increase f. Division of Safety Dams Spillway Inspection and Maintenance Repair	a. Recessing the front gate track was discussed. b. Ken Reed will put out to bid. c. Linda McKeever and Ken Reed will need to be appointed for the upcoming term. Appropriate notices to be posted. d. Mike Jones was not able to get together with Ken Reed regarding picnic table locations. Pro and cons were discussed. Community to be surveyed. e. Steve Martin contacted several entities including District Legal Counsel regarding fee increase procedures. Document of original engineering recommendations or ordinance of how the assessments were created is needed but not found. WCSD may need to reassess. f. Steve Martin proposed to add late agenda item “f” to the Project Updates entitled Division of Safety Dams Spillway Inspection and Maintenance Repair. Eric Baysinger advised visual inspection of opening up the gate only has to be done every two years. This inspection has already been scheduled.	f. Eric Baysinger moved to approve adding item f. to the agenda, seconded by Ken Reed. AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0	Board
6. Director’s Comments	No additional	None	Board
7. Adjourn	Meeting was adjourned at 8:15 p.m. Next regular meeting will be on November 20, 2024.	Meeting adjourned	Consensus

Recorded By: Barbara Kascht

Date: 11/19/2024

APPROVED