**COUNTY OF CALAVERAS**

REBECCA TURNER

Registrar of Voters

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**REGISTRAR OF VOTERS**

DATE: April 4, 2024

TO: City, School & Special Districts

RE: November 5, 2024 General Election

Enclosed, please find the following:

1. Notice of General District Election
2. Sample Resolution
3. List of current office holders whose positions will be open for this Election. If there are discrepancies with the list, please make changes to the list and return the updates to the Election Department.

The candidate filing period is from July 15th through August 9th (it will extend five days for everyone other than incumbents if incumbents fail to file for re-election).

Please forward the following documentation to the Elections Office by **May 24, 2024.** This deadline will not be extended and has been established to ensure our office has sufficient time to perform all necessary functions for this election:

Completed Notice of General District Election – must contain: 1) the district’s list of elective officers/positions to be filled for the upcoming election, 2) whether or not the district will pay for printing candidate’s statements in the Voter Information Pamphlet, 3) whether or not there have been any boundary changes to your district.

Resolution adopted by your Board requesting consolidation of the district’s election (sample enclosed). **Resolution must list each Director that voted.**

Certified copy of the district’s map showing current boundaries *if* changed:

Elections Code §10522 requires that at least 125 days before the election, a current map and boundary description be delivered to the Registrar of Voters.

A complete listing of current office holders in your district with term expiration dates and contact information, including a main district contact and e-mail address if available.

Pursuant to EC 10004, if any special district fails to call or take any other necessary steps to hold a regular election, the Board of Supervisors may call a special election for the selection of the governing board members.

If you have any questions or need further assistance, please contact the Election Office at (209) 754-6376 or e-mail [electionsweb@calaverascounty.gov](mailto:electionsweb@calaverascounty.gov).